

**To:** Finman, Hodayah[Finman.Hodayah@epa.gov]  
**From:** Rourk, Alexis  
**Sent:** Thur 7/14/2016 8:26:03 PM  
**Subject:** FW: Draft Renewal of EPA & UNEP MOU, available for review  
DRAFT UNEP EPA MOU Fall 2016 Renewal July 13 for EPA Comment.doc

I'll hold off on detailed response until we've had a chance to regroup. Heading out now so Monday?

Have a good weekend!

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**From:** Smith, Kelley  
**Sent:** Thursday, July 14, 2016 1:57 PM  
**To:** Rourk, Alexis <Rourk.Alexis@epa.gov>; Finman, Hodayah <Finman.Hodayah@epa.gov>; Goldman, Lisa <Goldman.Lisa@epa.gov>  
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**Subject:** RE: Draft Renewal of EPA & UNEP MOU, available for review

Alexis, Hodayah, and Lisa,

Thank you for the opportunity to comment on the MOU. It looks really solid, so I only have two comments for your consideration:

- Should there be a more explicit commitment to jointly track and communicate the results of the collaborations? I think it will be important for EPA and UNEP to convey to the public what the partnership is, how it is leveraging limited EPA/UNEP resources to achieve public health and environmental goals, and what the results of the collaborations are (ideally results that are applied in, or positively affect the US and/or wouldn't have been achieved/would have been much harder to achieve without the partnership).
- I saw that annexes can be used to add to this agreement and in a different section that the points of contact at EPA and UNEP would be responsible for coordinating the work. Would it be a good idea to build out the annex section out slightly to add a requirement that an annex or fact sheet would be produced for each collaboration between EPA/UNEP? This might make it easier to track, coordinate, and communicate results for the collaborations under this MOU. Also, OITA could easily create or update existing Annex/fact sheet templates for both organizations to use in order to limit any administrative burdens to EPA/UNEP staff (I am fairly certain that ORD has templates that we can share if OITA does not).

Also, since this is an agency wide MOU lead by OITA, I suspect that Lek Kadeli or Bob Kavlock might have some interest in reviewing or in deciding who else in ORD to share the MOU with to review. To that end I have cc'd Maureen and Viktoriya who are Bob and Lek's Special Assistants.

Best,

KS

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**Sent:** Wednesday, July 13, 2016 4:23 PM  
**To:** Evarts, Dale <Evarts.Dale@epa.gov>; Shoaff, John <Shoaff.John@epa.gov>; Prins, Christopher <Prins.Christopher@epa.gov>; Picardi, Rick <Picardi.Rick@epa.gov>; Robiou, Grace <Robiou.Grace@epa.gov>; Murphy, Margaret <Murphy.Margaret@epa.gov>; Koo-Oshima, Sasha <Koo-Oshima.Sasha@epa.gov>; Epp, Timothy <Epp.Timothy@epa.gov>; Sims, JaniceHQ <Sims.JaniceHQ@epa.gov>; Bandemehr, Angela <Bandemehr.Angela@epa.gov>; MacDonald, Ted <MacDonald.Ted@epa.gov>;

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**Subject:** Draft Renewal of EPA & UNEP MOU, available for review

Dear EPA Colleagues,

As you may know, in 2011, EPA signed a five-year Memorandum of Understanding with UN Environment Programme (UNEP) to memorialize our collaborative efforts. Though the document is not legally binding or directly connected to any funding agreement, both UNEP and EPA consider it to be an important marker of our shared efforts. Over the next several months, OITA and OGC will be working with UNEP to renew this document, and have prepared the attached draft for your review. It is primarily boilerplate language, but has been updated to reflect new required language from OGC and a few areas of cooperation, including food waste reduction and climate change adaptation and resilience. We are hoping to have this document finalized and ready for signature by the end of the summer.

Please send comments or suggested edits back to me, also copying Hodayah Finman and Lisa Goldman, by **COB on Thursday, July 21**. Feel free to get in touch with any questions.

Many thanks!

Alexis

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